Tanana Chiefs Conference

# Chief David Salmon Tribal Hall Cleaning

122 1st Ave, Suite 600 | Fairbanks, AK 99701
907-452-8251 ext. 3300

The following duties are required by the individual(s) to be conducted after an assigned event(s) is concluded. After completion of the duties below, contact TCC Security at (907) 452-8251 extension 3333 for inspection and signing of the inspection checklist.

- Tribal Hall
  - Tables and chairs wiped clean and stored properly
  - Kitchen counters scrubbed clean
  - Stovetops and ovens cleaned properly
  - All dishes cleaned and stored
  - Food removed from the refrigerator and the interior cleaned
  - Personal cooking/serving pieces removed from the Tribal Hall
  - ALL windows closed and locked

NOTE: No personal items will be left outside of the Tribal Hall. Personal items will not be allowed to be stored inside of the Tribal Hall, unless authorized by TCC Executive Administration. All personal items left behind may be removed by TCC staff.

For cleaning, TCC Executive Administration uses HD Cleaners.