

TANANA CHIEFS CONFERENCE

June 13, 2025

Request for Quotation for performing annual service and testing of Fire Alarm Systems at multiple locations in the Fairbanks North Star Borough.

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I. Solicitation

Tanana Chiefs Conference (TCC) is soliciting quotes from qualified Contractors to perform annual Service and Testing per NFPA 72 for Fire Alarm systems at eleven (11) locations in the Fairbanks North Star Borough. A site visit to all locations shall be coordinated by TCC. Questions or queries shall be emailed to Lisa Huntington at lisa.huntington@tananachiefs.org no later than 3:00 PM on July 1, 2025. The final Addendum responding to questions shall be released no later than July 7, 2025. Proposals shall be submitted to Lisa Huntington at the above email no later than 3:00 PM on July 11, 2025.

II. Scope of Work

Provide all labor, materials and equipment to perform required annual Service and Testing of Fire Alarm Systems per NFPA 72. The Contractor shall be required to provide Inspection Reports for each system inspected no later than Ten (10) working days of completion of each individual inspection. The Contractor must also report any deficiencies found within 10 working days after inspections occur. The system inspection reports and deficiency reports are to be submitted to Lisa Huntington at lisa.huntington@tananachiefs.org.

III. Contract Period

The contract start date shall be July 20, 2025 and expire on September 30, 2025, with the option to renew this contract for an additional One (1) year renewable options under the same Terms and Conditions. Renewals to be mutually agreed upon between TCC and Contractor.

IV. Residency Requirements

The Contractor awarded this project must be able to show that it has a full time employee with full time residence in the Fairbanks North Star Borough that is qualified to respond to any and all emergency call out situations during the current contract period.

V. Work Considerations/Restrictions

- A. Work Hours/Days: Contractor shall work within the normal work hours of 8:00 AM to 5:00 PM Monday through Friday. Alternative hours and days will be considered by TCC upon request.
- **B.** Electrical: Contractor shall not disrupt or shut down electrical power without providing a Forty-eight (48) hour prior notification to TCC Project Manager.
- **C.** Excessive Disruptions: Coordinate work with the Project Manager a minimum of Seventy-two (72) hours in advance. If during normal operations, it is determined by building personnel that there is excessive disruption, the Contractor may be

asked to cease work and reschedule to a new time by mutual agreement between TCC designee and the Contractor.

- **D. Debris:** All debris generated by the Contractor during the inspection and servicing of the Fire Alarm systems shall be the Contractors responsibility to remove and dispose of.
- **E. Restrooms:** Restroom(s) in the building shall be available for Contractor use during performance of this contract.
- **F. Protection:** Contractor shall be responsible for protecting and maintaining cleanliness of interior finishes and surrounding exterior areas from equipment damage for the duration of the project.
- **G. Permits:** Contractor shall be responsible for procuring any required City, State, or Federal permit(s), including permit fees, prior to start of contract. The Project Manager shall receive a copy of all applicable permits required.
- **H.** Inspections: Contractor shall be responsible for coordinating any required City, State, or Federal inspections during performance of this contract. Provide the Project Manager a minimum of Three (3) days advance notice prior to any Fire Alarm panel inspections.
- **I. Contractor Access:** Contractor access to the building shall be coordinated with the Project Manager after award of the contract.
- J. Coordination Meetings: A kick-off meeting shall be scheduled and conducted by the Contractor prior to the start of any work to discuss the schedule, submittals, etc... to assure a mutual understanding of the work between the Contractor and the Owner. Contractor shall provide weekly progress reports during servicing of all locations.
- **K. Reports and Deficiencies:** All reports and any deficiencies noted by the Contractor must be submitted to the Project Manager no later than 10 working days after inspections have been completed.
- **L. Hardware:** Purchase and installation of any new hardware must be approved by the Project Manager prior to purchase and\or installation. Cost proposals for materials must be provided.
- **M. Repairs:** If repairs are required, the Contractor shall provide a quote, that includes cost, detailed scope of work, and a time schedule for the repair for any new deficiencies found.

VI. Schedule

The anticipated project schedule is as follows:

Deadline for Proposals	July 11, 2025
Issue Notice of Intent to Award (NOITA)	July 12, 2025
Execute Service Contract	July 20, 2025
Contract Start Date	July 20, 2025

Contract Expiration Date (initial term)	September 30, 2025
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All dates are approximated and contingent upon completion of the previous activities. Contractor shall submit a work schedule for approval prior to the beginning of any services.

VII. Locations

The following locations are to be included. TCC has the option of increasing or decreasing locations as need be throughout the life of this contract.

Building Name	Physical Address
Housing First	1521 South Cushman
GRAF	2550 Lawlor Road
University Davis	2175 University Avenue
David Salmon Tribal Hall	111 Clay Street
Paul Williams House	117 1 st Avenue
Chief Peter John Building	122 1 st Avenue
Chena Bingo	109 Clay Street
Al Ketzler Sr. Building	201 1 st Avenue
Eagles Hall	200 1 st Avenue
Bertha Moses	1321 17 th Avenue
Gateway to Recovery	3100 South Cushman

VIII. Terms and Conditions

- A. Waiver of Minor Informalities: TCC expressly reserves the right to waive minor informalities, negotiate changes or reject any and all proposals, and to not award the proposed contract, if doing so is in the best interest of TCC. "Minor informalities" means matters of form rather than substance which are evident from the submittal or are insignificant matters that have negligible effect on price, quantity, quality, delivery or contractual conditions and can be waived or corrected without prejudice to the other Proposers.
- **B.** Price Adjustments: Prices to remain firm for first year of contract. Price adjustments must be requested in writing Thirty (30) days prior to contract renewal. If the Contractor fails to request a price adjustment 30 days prior to renewal date, the adjustment shall be effective 30 days after TCC receives the written request.

Price adjustments shall be made in accordance with the percentage change in the U.S. Department of Labor Consumer Price Index (CPI-U) for all Urban Consumers, All Items, Urban Alaska, Not Seasonally Adjusted, Series ID CUURS49GSA0. April 2025 is 271.358 shall be used as the base for all adjustments.

All price adjustments must be approved by the Project Manager prior to the implementation of the adjusted pricing. Approval shall be in the form of a contract amendment issued by TCC.

IX. AN/AI (Alaska Native or American Indian) Requirements

- **A.** The Contractor and its subcontractors are required to employ AN/AI workers in sufficient numbers to equal, at a minimum, 25% of the firm's workforce for this project.
- **B.** TCC recognizes that not all contractor and subcontractor firms will be able to comply with the 25% AN/AI hire requirement. In this case, the Contractor shall be required to demonstrate an effort of good faith.

X. Appendices

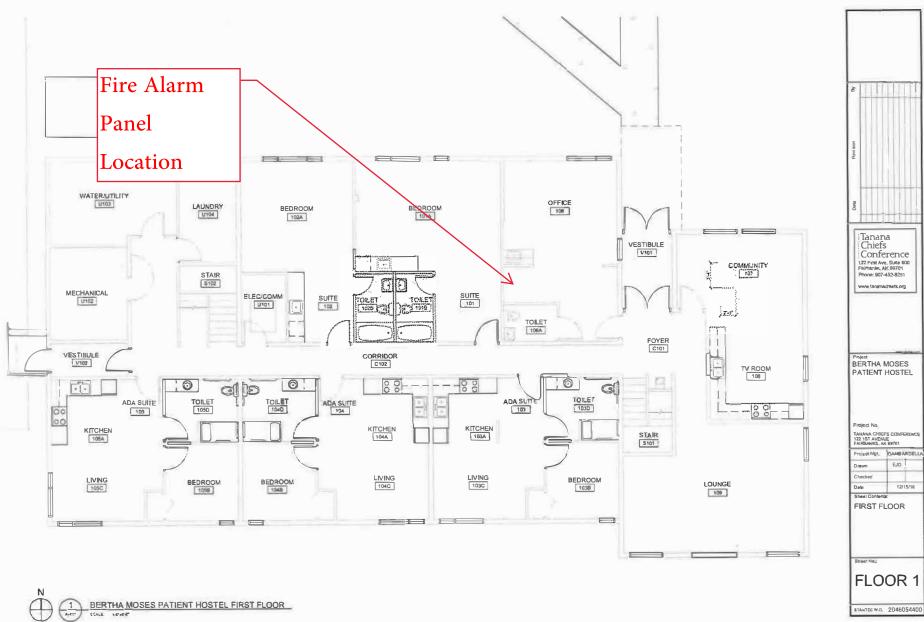
- **A.** Construction Documents Identification of the facilities and where the Fire Panels are located. Drawings and Photos are included.
- **B.** Contract Insurance Requirements
- **C.** Bid Schedule

Appendix A Construction Documents





Bertha Moses Patient Hostel

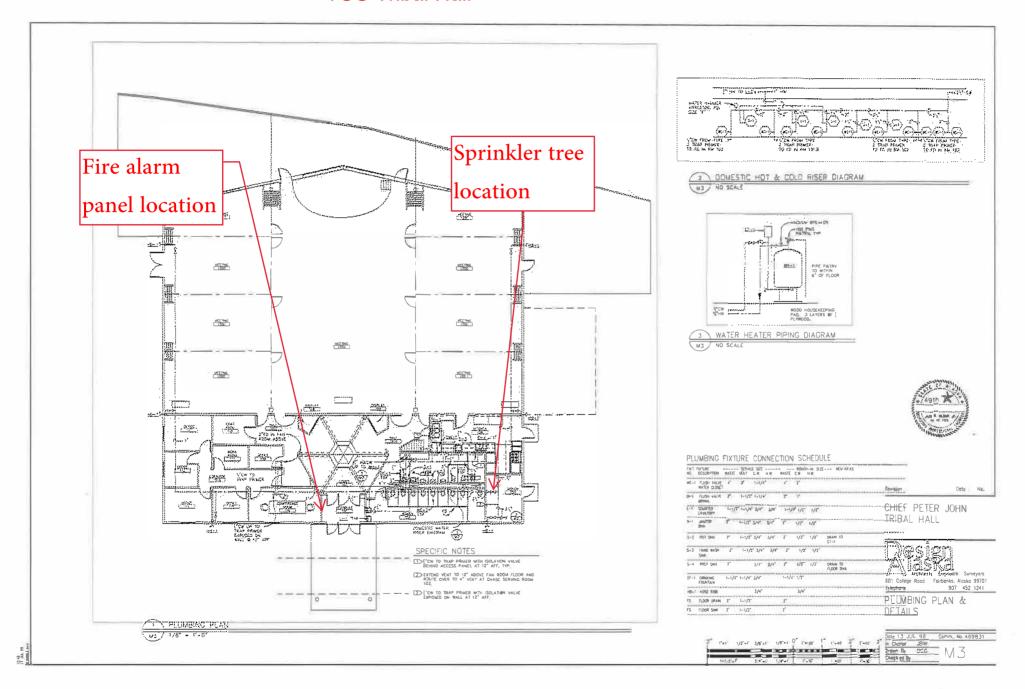


Tanana Chiefs Conference 1.72 First Ave, State 600 Fairbanies, AK 99701 Phone: 907-452-8251 Project: BERTHA MOSES PATIENT HOSTEL TANÀNA CHIEFS CONFERENC 122 1ST AVENUE FAIRBANKS, AK 89701 Project Mor. GAMB ARDELL EJO T 12/15/16 FIRST FLOOR FLOOR 1





TCC Tribal Hall

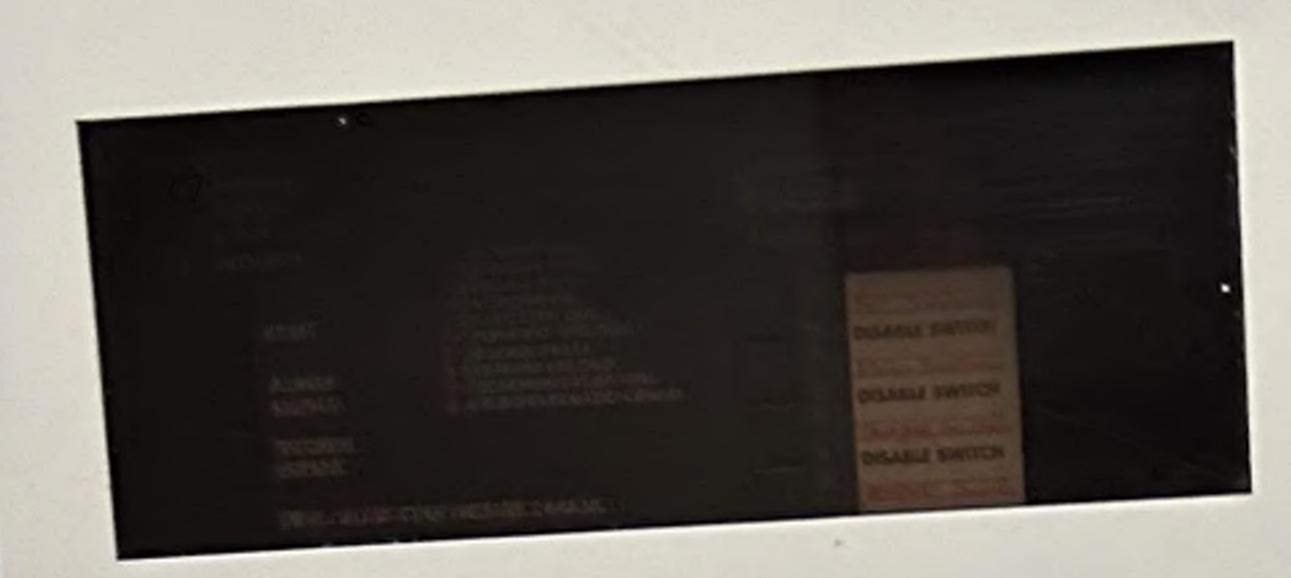


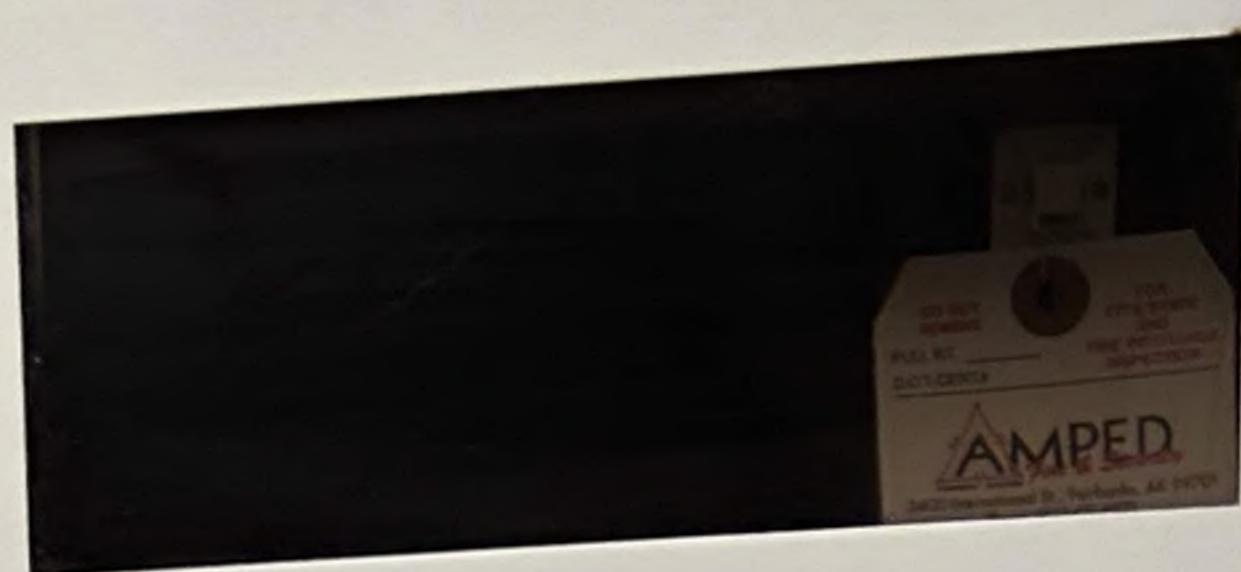






TCC TRIBAL HALL PANEL









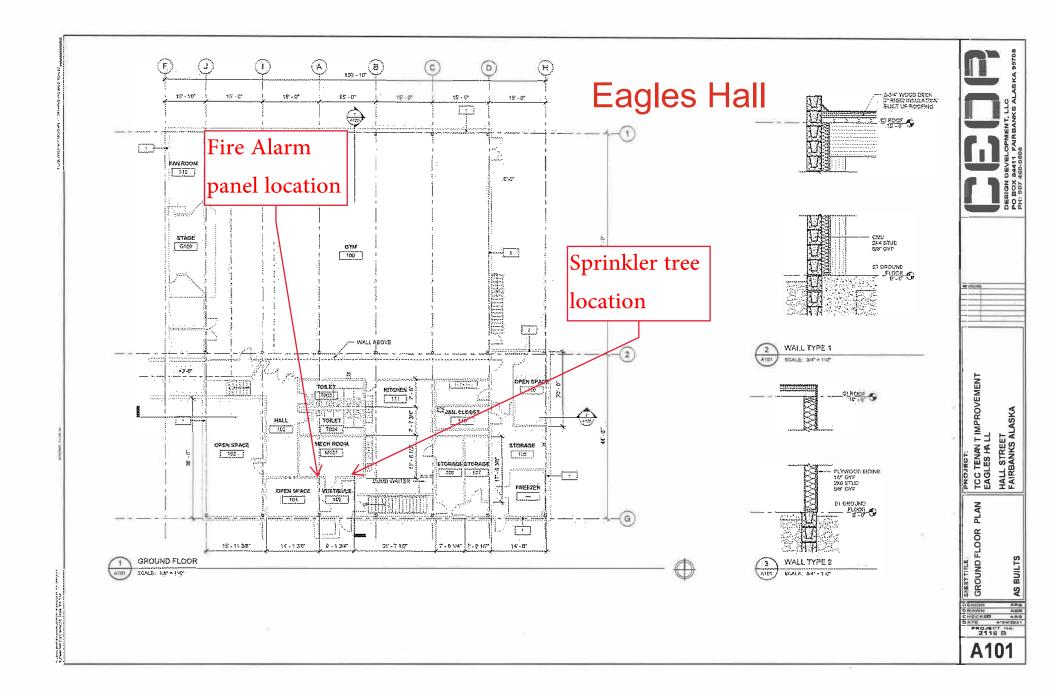


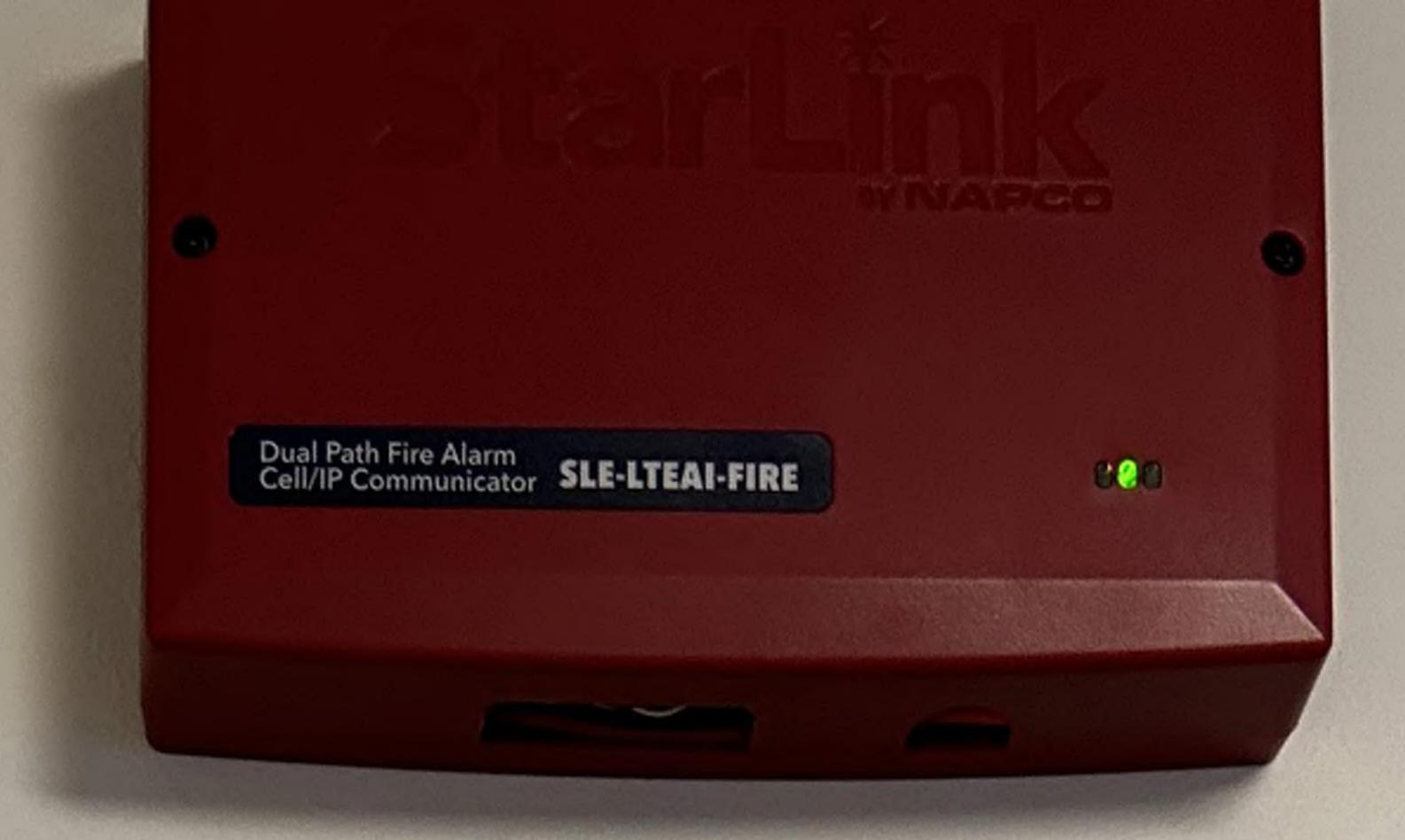




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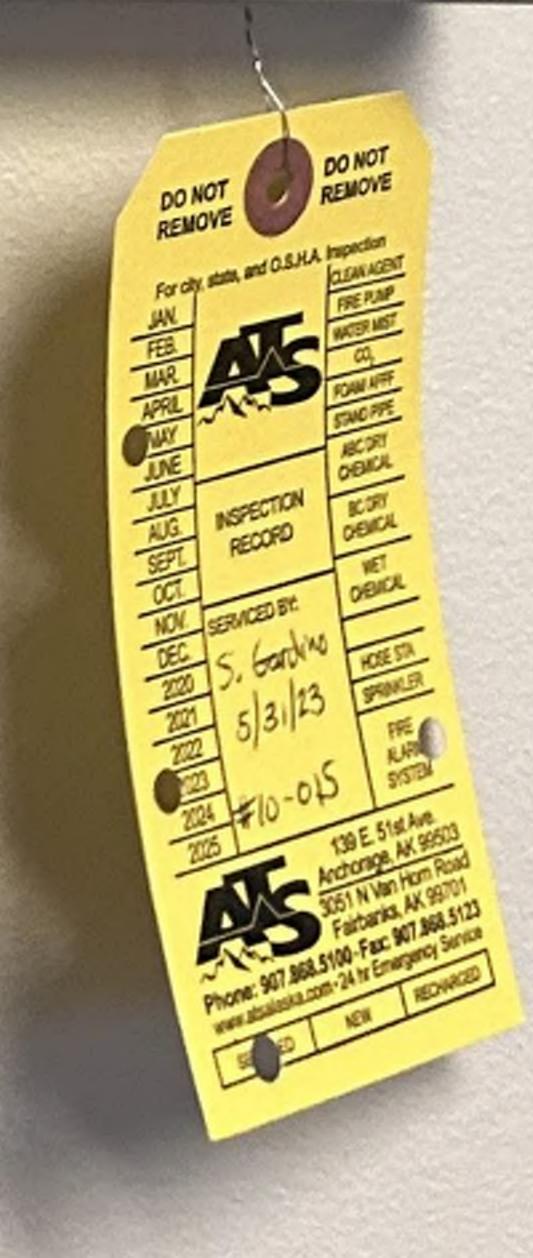




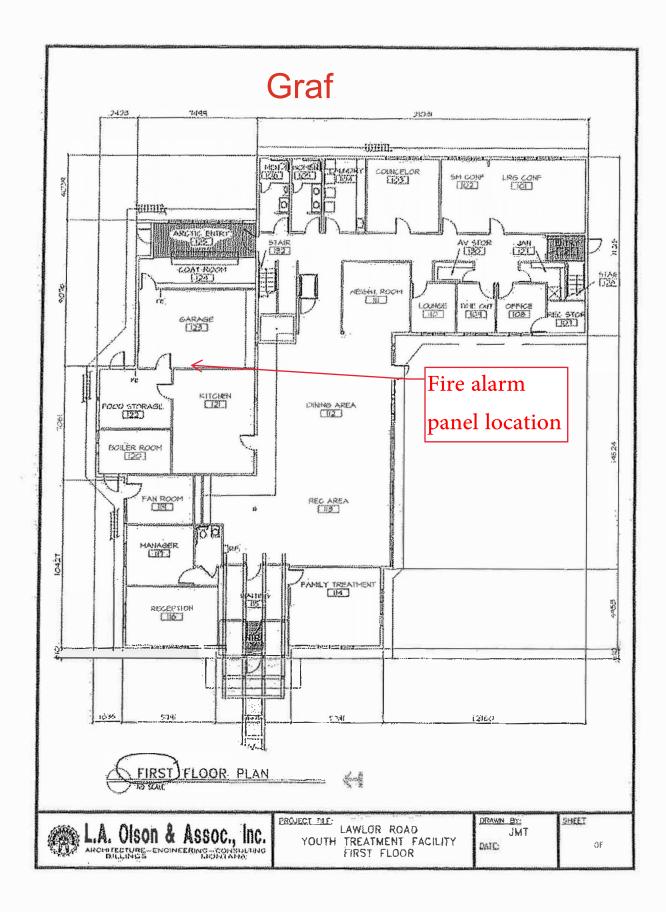


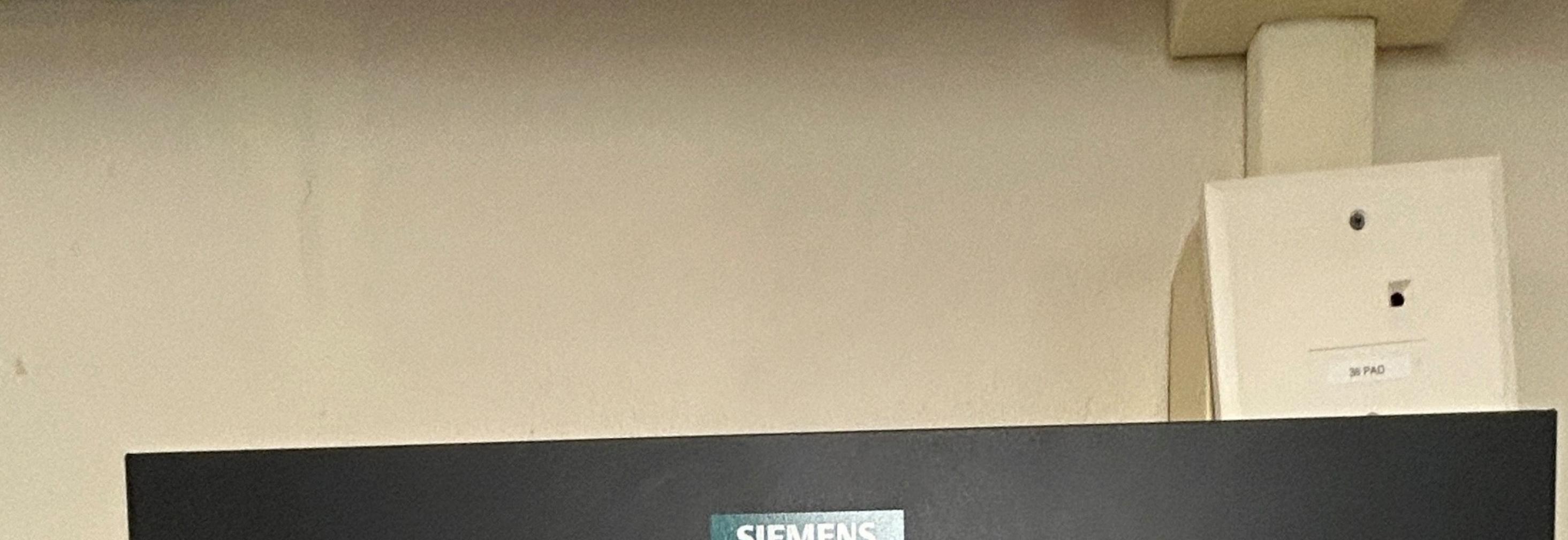
GATEWAY TO RECOVERY PANEL



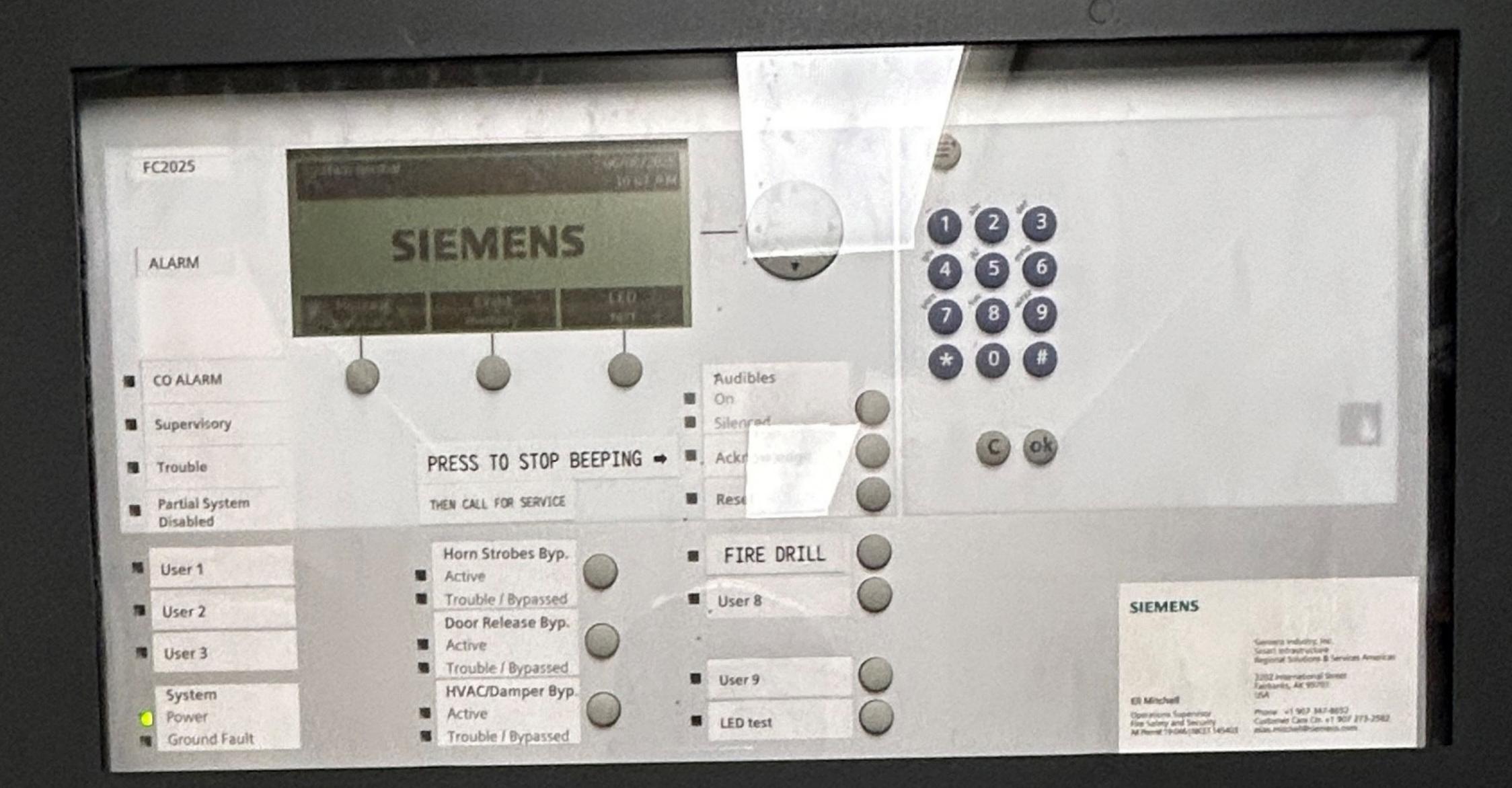








SIEMENS



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MESPECTED RECHARGED

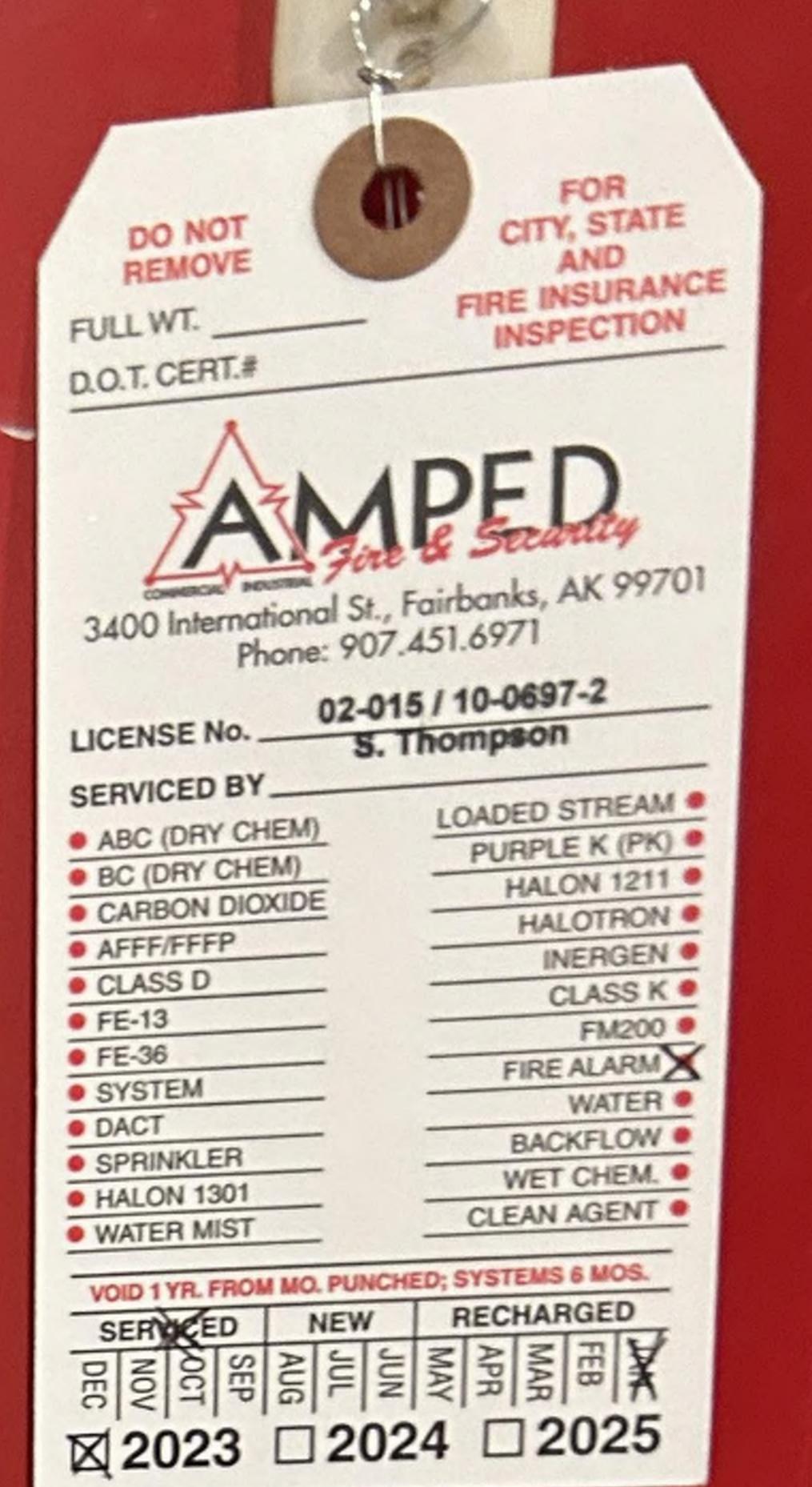
PAD-3



SYSTEM RECORD DOCUMENTS

HOUSING FIRST PANEI





TURNING OFF THE FIRE ALARM

- 1. Alarm goes off
- 2. Press "Silent" button
- 3. Enter code 5208 to shut off alarm
- 4. Call FFD Dispatch @ 450-6507-tell them we are Panel # 3066 and we had a fire drill.



Firefighters Instructions for Resetting After An Alarm

After it is determined there is no Alarms present.

Silence both fire alarm panels individually.

After both panels are Silenced.

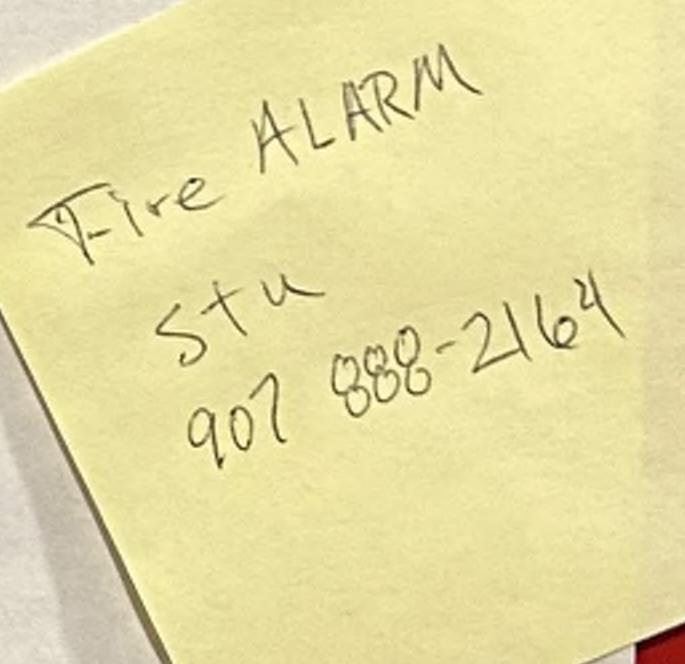
Both panels can be reset individually.

Only a green light should be present on each panel.

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ICHT

Both panels must be silenced before they can be Reset.







|Tanana Chiefs Conference 122 First Ave, Suite 600 Fairbanks, AK 99701 Phone: 907-452-8251 Project: HOUSING FIRST / 1521 S. CUSHMAN ST TANANA CHIEFS CONFERENCE 122 1ST AVENUE FAIRBANKS, AK 99701 FLOOR PLAN

WILLOW HOUSE

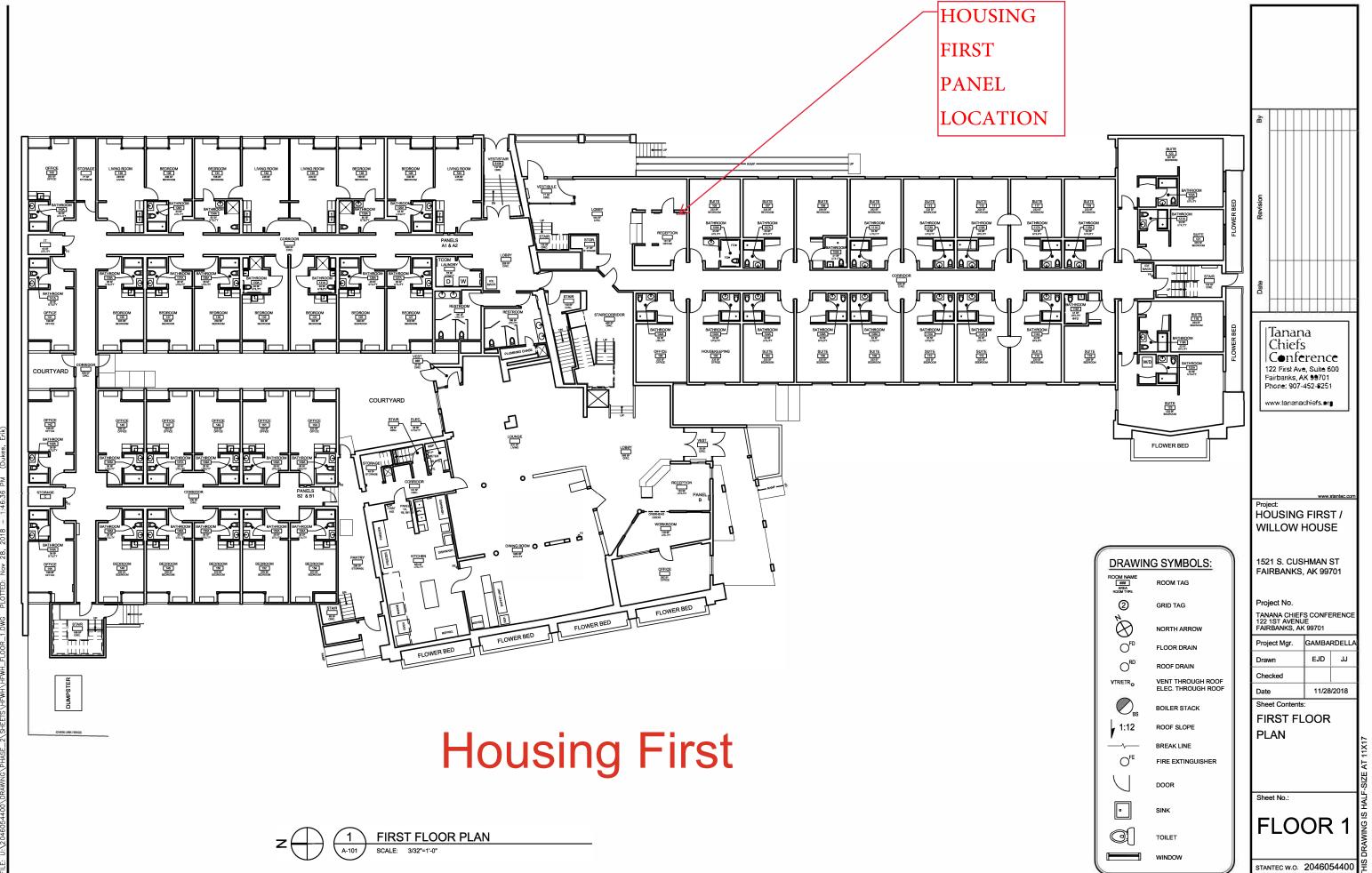
FAIRBANKS, AK 99701

Project Mgr.	GAMBARDELLA		
Drawn	EJD	JJ	
Checked			
Date	11/28/2018		
Sheet Contents:			

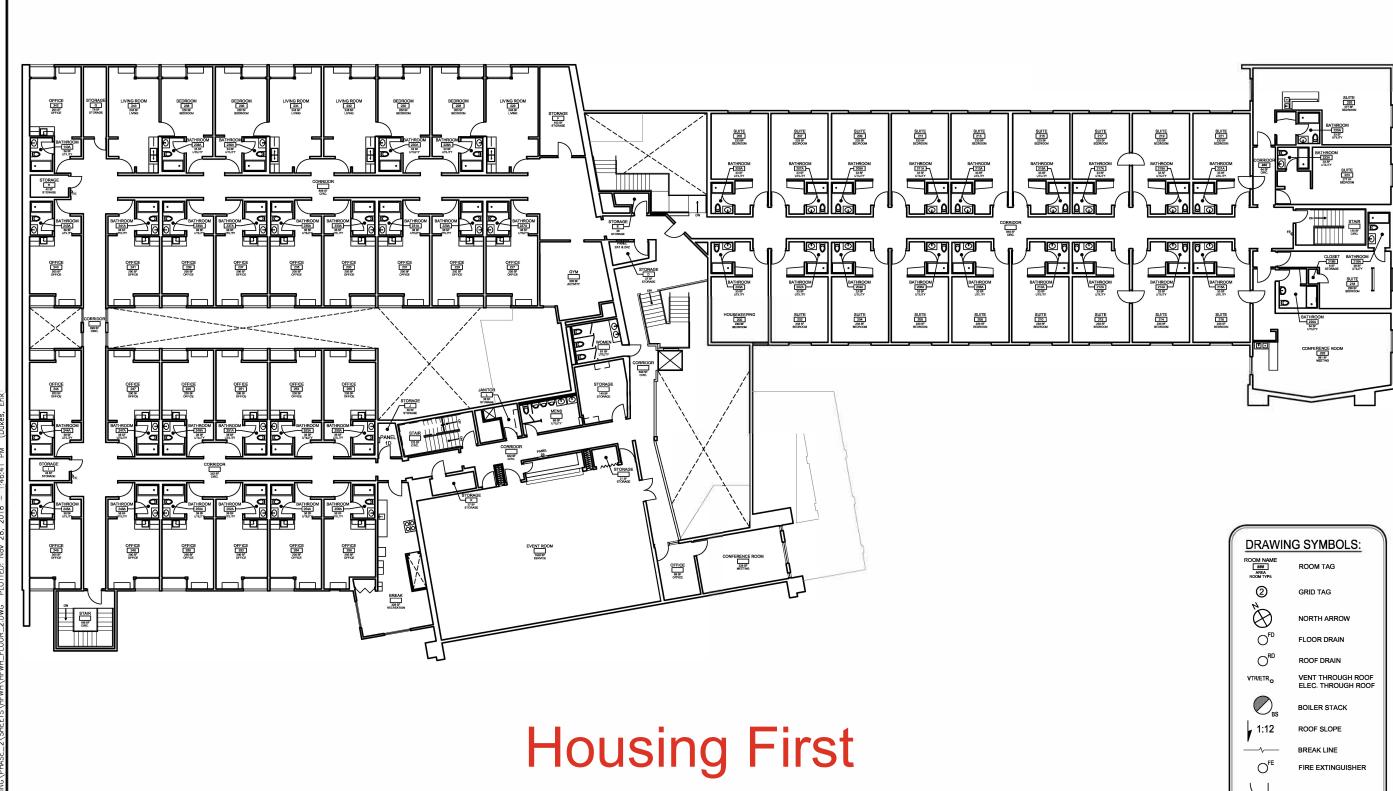
BASEMENT

BASEMENT

STANTEC W.O. 2046054400



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SECOND FLOOR PLAN

Tanana Chiefs Conference 122 First Ave, Suite 600 Fairbanks, AK 99701 Page: 907-452-8251 Project: HOUSING FIRST / WILLOW HOUSE 1521 S. CUSHMAN ST

FAIRBANKS, AK 99701

TANANA CHIEFS CONFERENCE 122 1ST AVENUE FAIRBANKS, AK 99701

GAMBARDELLA EJD JJ

Sheet Contents:

SECOND FLOOR **PLAN**

FLOOR 2

STANTEC W.O. 2046054400



Chiefs

Conference 122 First Ave, Suite 600 Fairbanks, AK 99701 Phone: 907-452-8251

Project: HOUSING FIRST /

1521 S. CUSHMAN ST FAIRBANKS, AK 99701

TANANA CHIEFS CONFERENCE 122 1ST AVENUE FAIRBANKS, AK 99701

Project Mgr.	GAMBARDELLA		
Drawn	EJD	JJ	
Checked			
Date	11/28/2018		

ROOF PLAN

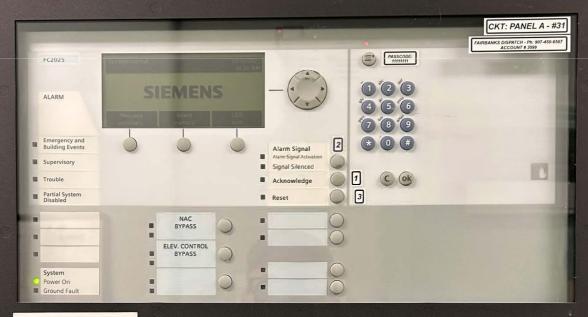
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SIEMENS

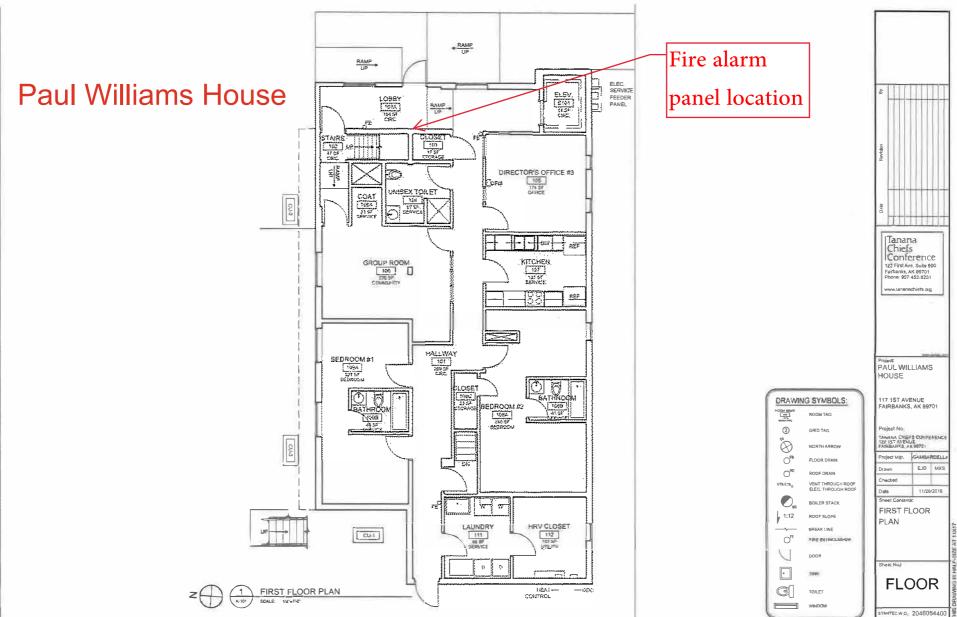


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Summers Industry, Inc.
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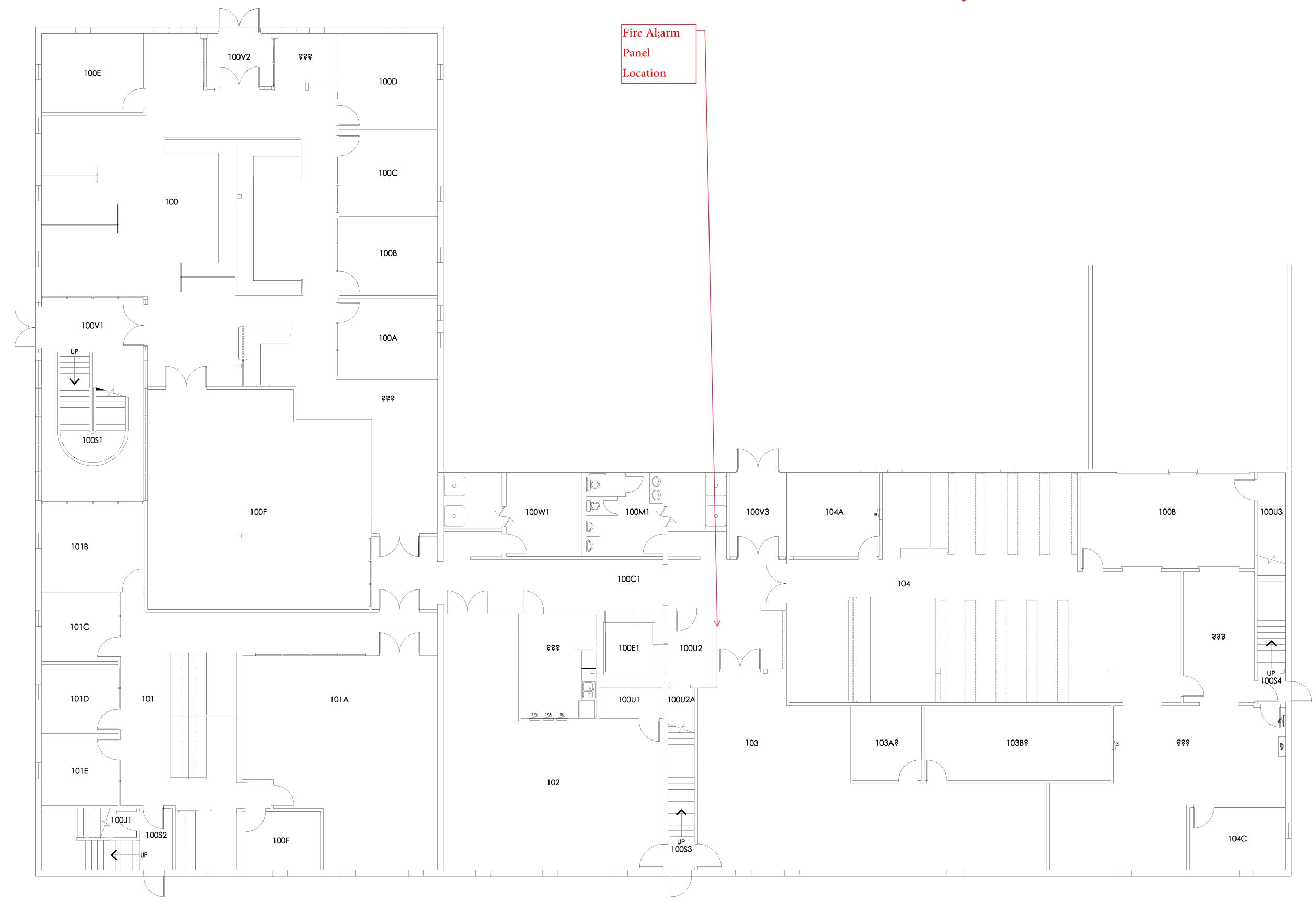
PAUL WILLIAMS HOUSE PANEI

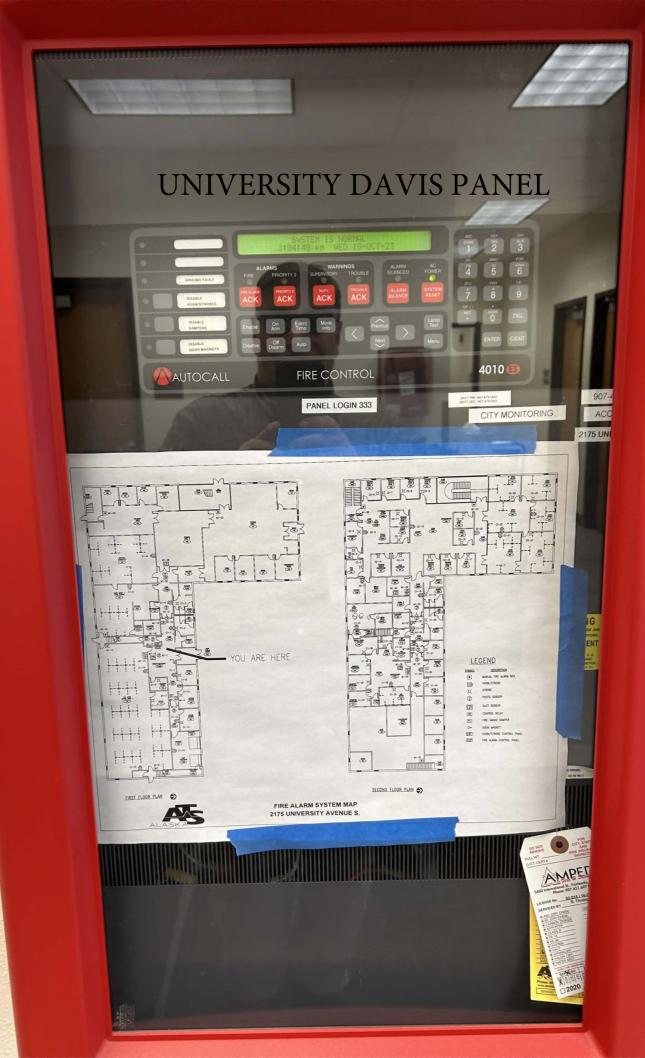




MAINWAY, DASE, 215-HEELSTYMMY, PHYLL FLOOR, & DWG. PROPRED MAIN 28, 2374 - 1-48-51 FW. (DASM., GAR)

University Davis





Appendix B Contract Insurance Requirements

INDEMNITY AND INSURANCE

Article 1. Indemnification

The contractor shall indemnify, hold harmless, and defend the contracting agency from and against any claim of, or liability for error, omission or negligent act of the contractor under this agreement. The contractor shall not be required to indemnify the contracting agency for a claim of, or liability for, the independent negligence of the contracting agency. If there is a claim of, or liability for, the joint negligent error or omission of the contractor and the independent negligence of the contracting agency, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis. "Contractor" and "contracting agency", as used within this and the following article, include the employees, agents and other contractors who are directly responsible, respectively, to each. The term "independent negligence" is negligence other than in the contracting agency's selection, administration, monitoring, or controlling of the contractor and in approving or accepting the contractor's work.

Article 2. Insurance

Without limiting contractor's indemnification, it is agreed that contractor shall purchase at its own expense and maintain in force at all times during the performance of services under this agreement the following policies of insurance. Where specific limits are shown, it is understood that they shall be the minimum acceptable limits. If the contractor's policy contains higher limits, TCC shall be entitled to coverage to the extent of such higher limits. Certificates of Insurance must be furnished to the contracting officer prior to beginning work and must provide for a notice of cancellation, non-renewal, or material change of conditions in accordance with policy provisions. Failure to furnish satisfactory evidence of insurance or lapse of the policy is a material breach of this contract and shall be grounds for termination of the contractor's services. All insurance policies shall comply with and be issued by insurers licensed to transact the business of insurance under Alaska Statute.

Workers' Compensation Insurance: The Contractor shall provide and maintain, for all employees engaged in work under this contract, coverage as required by the State of Alaska, and; where applicable, any other statutory obligations including but not limited to Federal U.S.L. & H. and Jones Act requirements.

Commercial General Liability Insurance: covering all business premises and operations used by the Contractor in the performance of services under this agreement with minimum coverage limits of \$1,000,000 per occurrence and \$2,000.00 in the aggregate.

Commercial Automobile Liability Insurance: covering all vehicles used by the Contractor in the performance of services under this agreement with minimum coverage limits of \$1,000,000 combined single claim

Waiver of Subrogation. Contractor waives all rights against TCC and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the above policies maintained pursuant to this agreement. Contractor shall obtain an endorsement to the above policies to affect this waiver.

Appendix C Bid Schedule

Fire Alarm Panel Service and Inspection Bid Schedule

Description	UOM	Quantity	Total Cost
Service and Inspection of Fire Alarm Panels	Lump Sum	All Required	\$
Contractor Name			
Contractor Address			
Contractor Phone Number			
Contractor Email			
Authorized Signature			

Printed Name