

# Letter of Intent

DATE (Must be between 8 a.m. January 30, 2025 and 5 p.m. February 28, 2025)

I \_\_\_\_\_ of \_\_\_\_\_  
(NAME) (Village Enrolled To)  
declare my intent to run for Tanana Chiefs Conference position of \_\_\_\_\_

(Insert seat you intend to run as a candidate for. Example: Secretary/Treasurer, Subregional Executive Board, TCC Health Board, TCC Education Council or IRHA Board of Commissioners)

Signature

City, State, Zip Code

Print Name

Phone Number

Address

Email Address

Must be received by mail, fax or in person by 5:00 PM February 28, 2025

Tanana Chiefs Conference  
ATTN: Chelle Johnson, Executive Coordinator  
122 First Avenue, Suite 600 | Fairbanks, AK 99701  
[chelle.johnson@tananachiefs.org](mailto:chelle.johnson@tananachiefs.org)  
1-800-478-6822 ext. 3044 | Fax (907) 459-3884

Indian Child Protection and Family Violence Prevention Act, 25 USC sec. 3207 provides that each Tribal organization that receives funds under the Indian Self-Determination and Education Assistance Act shall not employ individuals that have committed certain crimes when the position involves regular or foreseeable contact with Indian children. The TCC Executive Board has reviewed and passed procedures to implement the ICPA background checks and the Board requires all Executive Board of Directors, Health Board of Directors and TCC employees to pass ICPA background checks and the Alaska Barrier Crime Act, when applicable.

Candidates must fill-out a background check application. The background check application can be obtained from Heather Rogers, Human Resources Director at ext. 3095, and is due by February 11th, 2025 to allow for processing before the election. Only those candidates that pass the background check will be official candidates for the 2025 Full Board of Directors' elections.

**TCC recommends that you confirm the receipt of your Letter of Intent with the TCC Board Secretary prior to 5:00 P.M. February 28, 2025.**