



# Employment & Training

## Training Registration Form

Directions: Complete this form to register for all TCC-E&T sponsored training courses. Mail, Email or Fax the completed form to TCC-E&T before the closing date.

Name:	Training Title:
Phone #:	Training Dates:
E-mail:	Training Location:

Training Agreement between the Tanana Chiefs Conference Employment & Training Department (TCC-E&T), and the \_\_\_\_\_ Council.

- TCC E&T offers training to eligible participants providing tuition and training materials at no cost to the Village Council.
- TCC E&T reimburses the cost of travel, lodging, meals during the training to participants from the TCC region.
- The Village Council is requested to make travel arrangements and pay for the participant(s) travel to and from training location to attend training.
- After 100% completion of the training, TCC E&T will reimburse Village Council for the participant's travel expenses provided 100% of the training was attended and travel receipts are received on time.
- If a participant is asked to leave the training for any reason, travel expenses will not be reimbursed.

**The participant and the Council understand the conditions under which this training is being offered and by their signatures below agree to the terms and conditions.**

Participant Signature:	Date:
Tribal Administrator:	Date:
Tribal Council Signature:	Date:

**Return to:**  
**Employment & Training Department**  
**122 First Ave, Suite 600**  
**Fairbanks, AK 99701**  
**Fax: 1-907-459-3885**  
**E-mail: [Employment\\_Dept@tananachiefs.org](mailto:Employment_Dept@tananachiefs.org)**



Tanana  
Chiefs  
Conference