



TANANA CHIEFS CONFERENCE

**REQUEST FOR QUOTE FOR REMEDIAL FOUNDATION
REPAIRS AT THE EDGAR NOLLNER HEALTH CENTER
LOCATED IN GALENA ALASKA
September 25, 2023**

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I. SOLICITATION

Tanana Chiefs Conference (TCC) is soliciting quotes from qualified Contractors to provide labor, materials, and equipment, to repair the foundation system at the Edgar Nollner health Clinic in Galena.

Site visits will be coordinated through Tanana Chiefs Conference via email to Tanna Carter at tanna.carter@tananachiefs.org.

Questions shall be emailed to Tanna Carter at tanna.carter@tananachiefs.org, no later than 3:00 PM on November 27, 2023

The final Addendum responding to questions shall be released no later than December 1, 2023.

Quotes are required to be provided no later than 1:00 PM, December 22, 2023.

II. SCOPE OF WORK

Provide labor, materials and equipment to preform remedial foundation repairs in partnership with Tanana Chiefs Conference. Tanana Chiefs Conference will provide structural engineering based on information and field recommendations and observations by the selected contractor. The construction documents attached to this RFQ are the Foundation assessment preformed by Design Alaska and a set of construction plans. Each bidder shall thoroughly examine the work area and be familiar with the contract documents. The failure or neglect of a bidder to receive or examine any contract document or any part thereof shall in no way relieve it from any obligations with respect to its quote or to the contract. No claim for additional compensation shall be allowed which is based upon a lack of knowledge of any contract document. Performance bonding will be required.

III. WORK CONSIDERATIONS/RESTRICTIONS

- A. **Work Hours/Days:** Contractor shall work within the normal work hours of 8:00 am to 5:00 pm, Monday through Friday. Alternative hours and days will be considered by TCC upon request.
- B. **Electrical:** Contractor shall not disrupt or shut down electrical power without 2 days' notice to TCC.
- C. **Excessive Disruptions:** Coordinate work with Project Manager a minimum 48 hours in advance. If during normal construction activity, it is determined by building personnel

there is excessive disruption, the Contractor may be asked to temporarily cease work and reschedule to a new time by mutual agreement between TCC or the construction manager and the Contractor.

- D. **Debris:** All construction debris must be placed in a contractor-controlled dumpster at the end of every shift or hauled off site. Debris will not be allowed to accumulate on site. If utilizing a dumpster, coordinate location with the Construction Manager. All materials excavated to be reused may remain on site. Location to be confirmed after project award.
- E. **Restrooms:** Restroom(s) in the building will be available for Contractor use during construction activities.
- F. **Protection:** Contractor will be responsible for protecting and maintaining cleanliness of interior finishes and surrounding exterior areas from equipment damage for the duration of the project.
- G. **Contractor Staging Area:** Contractor staging area if required, shall be in the parking lot on the East side of the building, where the work takes place. Contractor shall be responsible for securing the staging area with fencing or other means. Specific location to be provided after award.
- H. **Permits:** Contractor will be responsible for procuring required city, state, or federal construction permit(s), including permit fees, prior to start of construction. Provide Project Manager with a copy of all permits.
- I. **Inspections:** Contractor will be responsible for coordinating any required city, state and federal inspections during construction, including substantial completion and final completion inspections with the appropriate entities. Provide the Construction Manager a minimum of three (3) days advance notice prior to the substantial and final inspections. Provide the Construction Manager a copy of all tests and inspections within 48 hours after completion of test or inspection.
- J. **Contractor Access:** Contractor access to the building will be coordinated with the Construction Manager after award of contract.
- K. **Coordination Meetings:** A kick-off meeting shall be scheduled and conducted by the Contractor prior to the start of the work to discuss the schedule, submittals, etc., to assure a mutual understanding of the work between the Contractor and the Owner. Construction coordination meetings to be held as needed with Subcontractors, Project Manager and TCC (time and place to be determined). Contractor shall provide progress updates weekly, at a minimum.

- L. **Submittals:** Submit submittals as required in Drawing Specifications, in electronic format, to the Project Manager for approval, prior to installation.

IV. SCHEDULE

The anticipated project schedule is as follows.

Deadline for Proposals	December 22, 2023
Issue Notice of Intent to Award (NOITA)	January 8, 2024
Execute Construction Contract /Notice to Proceed	January 15, 2024
Construction Completion	June 28, 2024

All dates are approximate and contingent upon the completion of previous activities. Contractor shall submit a work schedule for approval, prior to the start of the work.

V. TERMS AND CONDITIONS

- A. **Waiver of Minor Informalities:** TCC expressly reserves the right to waive minor informalities, negotiate changes or reject any and all quotes and to not award the proposed contract, if in its best interest. “Minor informalities” means matters of form rather than substance which are evident from the submittal or are insignificant matters that have negligible effect on price, quantity, quality, delivery or contractual conditions and can be waived or corrected without prejudice to the other Proposers.
- B. **Quotes:** TCC reserves the right to not accept any Quotes.

VI. AN/AI (ALASKA NATIVE OR AMERICAN INDIAN) REQUIREMENTS

- A. The Contractor and its subcontractors are required to employ AN/AI workers in sufficient numbers to equal, at a minimum, 25% of the firm’s workforce for this project.
- B. TCC recognizes that not all contractor and subcontractor firms will be able to comply with the 25% AN/AI hire requirement. In this case, the contractor will be required to demonstrate an effort of good faith.

VII. APPENDICES

- A. Construction Documents – Design Alaska Foundation Assessment
- B. Construction Drawings