

Letter of Intent

DATE (Must be between 8 a.m. February 2, 2023 and 5 p.m. March 3, 2023)	
I	of
(NAME) declare my intent to run for Tanana Chiefs Confe	(Village Enrolled To) erence position of
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{Insert seat you intend to run as a candidate for. Example: Secreta TCC Education Council or IRHA Board of Commissioners)	ary/Treasurer, Subregional Executive Board, TCC Health Board,
Signature	City, State, Zip Code
Print Name	Phone Number
Address	
Must be received by mail, fax or in person by 5:00 PM Ma	arch 3, 2023
Tanana Chiefs Conference	
ATTN: Norma Dahl, Board Secretary	
122 First Avenue, Suite 600	
Fairbanks, AK 99701	
Fax (907) 459-3884	

The TCC Executive Board has made the commitment to comply with current laws, Board policies and advocate for reasonable changes in background check requirements. The TCC Executive Board and Health Board candidates must successfully pass a (DHSS) Alaska Barrier Crimes Act Background check, (See also Executive Board Policy 50-5003), and must also pass the federal ICPA background check, which includes fingerprints by **February 13, 2023** submitted to Heather Rogers, Human Resources Director, at the TCC main office, ext. 3155. This allows enough time for the background check to be complete. Only those candidates that successfully pass the background checks will be eligible to continue as official candidates for the March 16, 2023 election.

Compliance with the TCC Board of Directors' Drug and Alcohol Free Policy #50-5001 applies to all TCC Executive and Health Advisory Board of Directors, with the exception of the President & Chief/Chairman of the Board who is an employee who follows the employee policy. The policy is also subject to the provisions of all tribal, state, and federal laws. **All candidates must take and pass a drug test one week prior to the March 2023 elections**, according to this policy in order to serve their term if elected. Please contact Heather Rogers, Human Resources Director, at the TCC main office, ext. 3155 to arrange a drug test.

*We recommend that you confirm the receipt of your letter of intent with the TCC Board Secretary prior to 5:00 PM March 3, 2023. We will confirm your letter of intent as it is received; if you do not receive a confirmation, please call 1-800-478-6822, ext. 3118 prior to 5:00 PM March 3, 2023