



Video Title: Bev Krupa, Administrative Assistant

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| Student Name: | Date: |
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Answer the following questions:

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| What is Bev's actual title and where does she work? |
| Does Bev see patients or do something else? What is the main part of her job? |
| Where does the paperwork she does go? |
| What kind of work did she do before going to work for CAIHC? |
| What education does her job require? |
| Do things change often in her job? |
| What qualities are important for someone who wants to pursue this kind of career? |

Is this job important to your community and why or why not?

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If you could ask this person one question, what would it be?

Write a paragraph about why you think this job is important and why (or why not) it might be something you want to pursue.