

Grant Assistance Request Form

Date Request Submitted: _____

Title of Proposed Project: _____

Tribal Council Point of Contact: _____

Point of Contact Email: _____ Phone: _____

Type of Proposed Project (check all that apply)

- Transportation Housing Disaster Mitigation
Community Events Energy New Construction
Public Utilities Expanding Tribal Council Services/Capacity
Other: _____

Type of Assistance Requested
(please select one)

- Step 1- Project Planning
Step 2- Applying for Funding
Step 3- Grant Management

Summary of Proposed Project: _____

Project Inquiry

Instructions: Please answer as many of the questions below as you can. Include additional pages if necessary.

Project Development

Why is the project needed? _____

What planning has been completed? _____

If the project is a building, what services will be housed within? _____

Where will the project be located? _____

Who owns the property? _____

How has the community been involved in project development? _____

Do you have any project partners? No Yes If yes, who are they? _____

Do any agreements or Memorandums of Understanding need developed? No Yes

List entities you would like letters of support from: _____

Would you like assistance with additional project development planning? No Yes

Operations & Sustainability

Has a Business Plan been developed for the project? No Yes N/A

Has an Operations & Maintenance (O&M) budget been developed? No Yes

How will O&M be funded? _____

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Management

Who will be in the following roles?

- Main Point of Contact: _____
- Project Manager: _____
- Grant Administration: _____
- Financial Management: _____
- Construction Manager: _____
- Other: _____

Does the Tribe need to hire a contractor, architect, engineer, or other specialized service? No Yes

Will the Tribe hire an accountant for managing grant finances? No Yes

Does the Tribe need additional project management support? No Yes

Project Financing

Has a detailed cost estimate been developed? No Yes What is the project budget? _____

What sources of match funding have been secured or committed? _____

What other funding sources have been identified? _____

Would the Tribe like assistance developing a fundraising plan? No Yes

Tribal Council Support

Is there a resolution in support of this project? No Yes

(In order for TCC to provide grant support, a formal request must be received from the Tribal Council.)

Community Benefit

Who benefits from this project? _____

Approximate #of people that will benefit from this project: _____ Whole Community

Is this project included in your updated community plan? No Yes Community plan outdated

Additional Comments: _____

Please return completed form to LaVerne Huntington, TCC Planning and Development Manager

Laverne.Huntington@tananachiefs.org | P: (907) 452-8251 x.3096 | F: (907) 459-3954

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